



# OFFICE OF THE PRINCIPAL SIBSAGAR GIRLS' COLLEGE

SIVASAGAR:: ASSAM

*(Re-Accredited by NAAC)*

*MODEL DEGREE COLLEGE (RUSA)*

**Dr. Rita Borkotoky**, M.Sc., B.Ed., Ph.D.  
Principal In-charge

Phone: 03772-232778 Fax:03772-222385

E-mail: principalsgc@yahoo.co.in

Website: www.sibsagargirlscollege.org.in

Usually no such sanctioned letters of scholarship and freeships are issued. Regarding award of scholarships, only the list of the recipients is downloaded from the NSP portal and uploaded by the HEI (the list which is furnished herewith). Regarding freeships the policy document is attached mentioning the procedure involved in award of freeships. All documents related with award of scholarship and freeship are also attached for clarity.



Dr. Rita Borkotoky

**Principal Incharge**  
**Sibsagar Girls' College**  
**Sivasagar 785640**  
**Assam**

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during the last five years

Year	Name of the scheme	Number of students benefited by government scheme and amount		Number of students benefited by the institution's schemes and amount		Link to relevant document
		Number of students	Amount	Number of students	Amount	
2021-22	Fees waiver	751	1897868			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/data%20for%20SSR%20no%20of%20student%20availing%20scholarship%202021-22.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/data%20for%20SSR%20no%20of%20student%20availing%20scholarship%202021-22.pdf</a>
2021-22	Ishan Uday	57	3693600			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/data%20for%20SSR%20no%20of%20student%20availing%20scholarship%202021-22.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/data%20for%20SSR%20no%20of%20student%20availing%20scholarship%202021-22.pdf</a>
2021-22	Post Matric Scholarship for Student - Assam	3	9000			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf</a>
2021-22	Late. Shanti Lal Acharjee and Aparna Acharjee Memorial Scholarship for Sibsagar District Best Graduate (B.A. Final Exam)			1	5000	<a href="https://sibsagargirlscollege.org.in/uploads/weblink/financial%20assistance%20of%20students.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/financial%20assistance%20of%20students.pdf</a>
2020-21	Fees waiver	467	5740396			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/5.1.1.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/5.1.1.pdf</a>

2020-21	Ishan Uday	59	3823200			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/2020_FRESH_varified.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/2020_FRESH_varified.pdf</a>
2020-21	Post Matric Scholarship for Student - Assam	16	48000			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/2020_FRESH_varified.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/2020_FRESH_varified.pdf</a>
2019-20	Fees waiver	330	1768728			
2019-20	Ishan Uday	100	6480000			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf</a>
2019-20	Post Matric Scholarship for Student - Assam	166	498000			
2018-19	Fees waiver	718	2133426			
2018-19	Ishan Uday	126	8164800			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf</a>
2018-19	Post Matric Scholarship for Student - Assam	17	51000			
2017-18	Fees waiver	447	1523323			
2017-18	Ishan Uday	68	4406400			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf</a>
2017-18	Central Sector scheme of scholarships for college and university students	1	10000			<a href="https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf">https://sibsagargirlscollege.org.in/uploads/weblink/scholarship%202017,18,19,21.pdf</a>

**REMINDER**  
**FIXED DATE**  
**BY 04-08-2016**

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA:.....GUWAHATI-781 019  
\*\*\*\*\*

No.PC/HE/Misc/51/2016/2

Dated Kahilipara, the 02-08-2016

**ORDER**

All the Principals of Govt. and Provincialised Colleges are hereby directed to furnish the information regarding **Free Admission** in prescribed formats as sought for vide this office letter No.PC/HE/Misc.51/2016/1, dated 29-07-2016 (uploaded in D.H.E.'s website on 29-07-2016) along with supporting documents in both soft and hard copies by special messenger to the undersigned **within 04-08-2016 without fail.**

**Matter most urgent** and failing of submission of the information, Govt. will not be responsible for re-imburement of the amount of free admission to the defaulting colleges under any circumstances.

Sd/- (P. Jidung)  
Director, Higher Education, Assam  
Kahilipara, Guwahati - 19.

Dated Kahilipara, the 02-08-2016

Memo No.PC/HE/Misc/51/2016/2-A  
Copy to:

- 1) The P.S. to the Hon'ble Minister, Education Assam for kind appraisal to the Hon'ble Minister, Education, Assam.
- 2) The P.S. to the Principal Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-06 for kind appraisal to the Principal Secretary.
- 3) The P.S. to the Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-06 for kind appraisal to the Secretary.
- 4) The Principal (all) Govt./Provincialised Colleges of Assam for information and immediate necessary action.
- 5) Guard file.

  
Principal In-charge & Secretary  
Sibsagar Girls' College  
Sivasagar

Director, Higher Education, Assam  
Kahilipara, Guwahati - 19.



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Principal In-charge

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**OFFICE OF THE PRINCIPAL::SIBSAGAR GIRLS' COLLEGE::SIVASAGAR**

Ref: SGC/Notice/Admission/2022/014

Date: 22-07-2022

**ADMISSION NOTIFICATION**

This is for the intimation of all candidates (recently passed under CBSE Board) desirous to take admission in the B. A/B.Sc 1st Semester in Sibsagar Girls' College during the session 2022-23 that the **online application form is available** in the admission portal i.e. <https://sibsagargirlscollege.org.in>. Admission procedure will be conducted in strict compliance to Govt. of Assam's instruction regarding the fee waiver scheme vide DHE, Assam Letter No. PC/HE/Misc/42/2020/235 dated 29-06-2022.

**Important Dates for Admission**

Online Form Fillup - 22nd July to 25th July 2022

Admission - 26th July 2022 ( At College Office)

**IMPORTANT INSTRUCTIONS:**

**Admission Fees :**

- ❖ Admission Fees for Arts without practical : **Rs. 5340/-**
- ❖ Admission Fees for Arts with practical : **Rs. 5540/-**
- ❖ Admission Fees for Science : **Rs. 6520/-**
- ❖ Admission Fee under Fee Waiver Scheme is : **Rs. 750/-** (for both Arts and Science)
- ❖ Payment Mode : Online & Bank Challan

All candidates must bring the original copies and a set of Xerox copies of the following documents on the day of admission:

12. Print copy of the Application Form
13. DHE Unique ID Receipt
14. Age proof Certificate (Birth Certificate, Admit Card of HSLC, Certificate etc.)
15. Mark-sheet of HS Final Exam
16. Certificate of HS Final Exam
17. Domicile Certificate
18. Caste/EWS Certificate (if applicable)
19. Gap Certificate - court affidavit /certificate from the Head of the Govt institution last attended. (if applicable)
20. Income Certificate (if applicable)
21. Photograph of planting sapling in A5 size (if applicable)
22. PwD Certificate (if applicable)

Sd/Principal,  
Sibsagar Girls' College, Sivasagar



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This is for information that the following students are provided financial assistance under Late. Shanti Lal Acharjee and Aparna Acharjee Memorial Trust. It is an initiative of department of Geography and financed by Dr. Shukla Acharjee presently serving as Professor , department of Geography , Dibrugarh University, who is an alumni of department of Geography, Sibsagar Girls' College in order to encourage and support the best graduates (both Arts and Science stream) within Sibsagar district regarding their higher studies.

Name of students	Category	Amount
Jitashree Changmai (First class first with distinction, department of education , Sibsagar Girls' College)	B.A.	5000
Anshuman Bharali (First class first in Chemistry , department of Chemistry , Sibsagar College)	B.Sc.	5000

Dr. Madine Hazarika

  
(Dr. M. Hazarika)  
HOD, Department of Geography  
HOD  
Department of Geography  
Sibsagar Girls' College



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**ANU SHARMA, M.A.**  
Principal In-charge

Phone: 03772-232778 Fax:03772-222385

E-mail: principalsgc@yahoo.co.in

Website: www.sibsagargirlscollege.org.in

## **POLICY DOCUMENT FOR AWARD OF FREESHIP (2017-2018)**

As per Govt. of Assam directives, the institution will follow the scheme of fee waiver of admission fees, tuition fees etc for students taking admission in H.S and degree programmes and also students admitted to 2<sup>nd</sup> and 3<sup>rd</sup> year B.A students.

### **Aim of the freeship scheme:**

The aim of the fee waiver scheme or award of freeships is to provide the poor students assistance to pursue higher education.

### **Awardees:**

For H.S 1<sup>st</sup> year and Degree Course Students


### **Applicability of the scheme:**

As per Govt. directives, the following category of students will be covered by the scheme:

- Students whose parental income is less than Rs.2,00,000 from all sources.
- If either of the parents is working in the state govt./central govt./semi govt./state or central govt. undertakings, such students will not be eligible for freeships.
- Students with minimum 75% attendance with no back paper in previous exam.

### **Documents to be submitted**

- An income certificate from the Local Revenue Circle officer only.
- A declaration from the students that neither of the parents (father or mother) of the students is an employee of State/central govt or its undertaking.  
If such a declaration is found to be false, the admission shall be cancelled and the fee shall be realised from the students.

  
(Mrs. Anu Sarmah)  
Principal i/c *Principal (i/c)*  
Sibsagar Girls' College *Sibsagar Girls' College*  
SIVASAGAR (Assam) *SIVASAGAR (Assam)*

Signatures



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## **Role of the Admission Committee:**

The admission Committee will consist of Senior Teachers.

There will also be a scrutiny Committee to ascertain that all students who fall under the free ship scheme will bring and plant a sapling at the college or at her home and shall give a photograph of the same to the college at the time of admission.

The Committee will assess the genuineness of the photographs and growth of the plant in the subsequent years. Only on receipt of recommendation from the committee, the student can avail fee waiver.

(Mrs. Anu Sarmah)

Principal i/c

Sibsagar Girls' College

*Principal (i/c)*

*Sibsagar Girls' College*

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## **Role of the Principal:**

The Principal of the institution will observe due diligence and will not allow any undeserving candidates.

## **Fees to be realised by college:**

College will realise only Magazine Fees, Games and Sports Fees and College Week fees.

All other fees will be exempted.

Upload of Names of students.

The college will upload the names of students admitted availing fee waiver benefit in the respective website.

The College will give one endorsement at the reverse of relevant mark sheet of the student

The college will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

The College will send the requirement for reimbursement of funding prescribed proforma with name of students availing the benefit under the scheme within 45 days of admission.

(Mrs. Anu Sarmah)

Principal i/c

Sibsagar Girls' College

*Principal (i/c)*

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